*Name*

*Date*

**Feleti Penitala Teo, OBE** Executive Director WCPFC Secretariat

Kaselehlie Street PO Box 2356, Kolonia, Pohnpei State, 96941

Federated States of Micronesia

# Progress report on Tissue Bank Sample Agreement

Dear Executive Director Feleti Penitala Teo,

I am updating you on behalf of *institute* on the progress related to our tissue bank sample agreement (contract signed on the *date*).

**Background:** *e.g. project description, history of the request, etc*

**Project progress: e.g.** *key facts,**samples reception, new timeline, new intended outcomes, etc*

*Name and Signature*